



J. TYLER McCAULEY  
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 525  
LOS ANGELES, CALIFORNIA 90012-2766  
PHONE: (213) 974-8301 FAX: (213) 626-5427

December 14, 2006

TO: Audit Committee

FROM: J. Tyler McCauley *JTM*  
Auditor-Controller

SUBJECT: **SUNSET REVIEW FOR THE LOS ANGELES COUNTY SMALL CRAFT  
HARBOR DESIGN CONTROL BOARD**

**RECOMMENDATION**

The Audit Committee recommend to the Board of Supervisors to extend the Los Angeles County Small Craft Harbor Design Control Board's sunset review date to March 31, 2013.

**BACKGROUND**

The Small Craft Harbor Design Control Board (DCB) was established by the Board of Supervisors (Board) on February 23, 1960 pursuant to Chapter 2.116.110 of the Los Angeles County Code.

The DCB's duties include:

- Reviewing and approving the architectural design and landscaping of improvements to be constructed at each County harbor or marina for compliance with applicable laws, ordinances, contracts, leases and policies.
- Advising the Board and the Department of Beaches and Harbors (DBH) on the implementation of architectural design regulations, policies, and related matters.

The DCB has five members appointed by the Board:

- Two architects
- One landscape architect
- One land developer
- One business manager

*"To Enrich Lives Through Effective and Caring Service"*

The DCB meets monthly. From January 1, 2000 through March 31, 2006, the DCB met 71 times, with an average attendance of 3.9 (78%) members. Members receive a \$25 stipend for each meeting attended, as well as reimbursement for necessary travel expenses. The DBH provides staff support to the DCB. The DBH estimates annual DCB expenditures for staff support and other expenses of \$169,614.

### **JUSTIFICATION**

In 1961, the Board of Supervisors approved and adopted the Specifications and Minimum Standards of Architectural Treatment and Construction, and appointed the DCB to review and approve the architectural design and arrangement of facilities in Marina Del Rey (MDR). The Los Angeles County Local Coastal Program (LCP), certified in 1966, governs all development in MDR. The LCP requires DCB's approval of all projects prior to filing for discretionary permits at the Department of Regional Planning. Proposed projects include signage, landscaping, painting, renovation, demolition, and new developments. The DCB also provides guidance on building design, transportation and public access.

With the high volume of redevelopment and renovation in MDR during this evaluation period, the DCB reviewed and made recommendations on 123 projects, including small signs, paint colors, street enhancements, and complex multi-use developments.

For the next evaluation period, the DCB will continue to review projects in MDR, and work towards completing a pedestrian promenade to enhance the public's and residents' access to and enjoyment of this waterfront area.

Please call if you have any questions.

JTM:MR:JLS:MR

### **Attachments**

- c: Stan Wisniewski, Director, Department of Beaches and Harbors
- Susan Cloke, Chair, Small Craft Harbor Design Control Board
- Sachi A. Hamai, Executive Officer
- Robin A. Guerrero, Chief, Board Operations
- Jim Corbett, Manager, Commission Services

**COMMISSION SUNSET REVIEW**  
**LOS ANGELES COUNTY SMALL CRAFT HARBOR DESIGN CONTROL BOARD**  
**REVIEW COMMENTS**

**Mission.** (Does the mission statement agree with the Board of Supervisors' purpose and expectations?)

Stated mission is as set forth in the ordinance creating the Design Control Board.  
**CONCUR**

**Section 1. Relevance.** (Is the mission still relevant and in agreement with the Board of Supervisors' purpose and expectations?)

In 1961, the Board approved the Specifications and Minimum Standards of Architectural Treatment and Construction, and appointed the DCB to review and approve the architectural design and arrangement of facilities in Marina Del Rey (MDR). The Los Angeles County Local Coastal Program (LCP), certified in 1966, governs all development in MDR. The LCP requires DCB's approval for all projects prior to filing for discretionary permits at the Department of Regional Planning. Proposed projects include signage, landscaping, painting, renovations, demolition and new development. The DCB also provides guidance on building design, transportation, and public access. **RELEVANT**

**Section 2. Meetings and Attendance.** (Are required meetings held and is attendance satisfactory?)

The DCB meets twelve times a year. From January 1, 2000 through March 31, 2006 the DCB met 71 times, with an average attendance of 3.9 (78%) members.  
**SATISFACTORY**

**Sections 3 and 4. Accomplishments and Results.** (Are listed accomplishments and results significant?)

With the high volume of redevelopment and renovation in MDR during this evaluation period, the DCB reviewed and made recommendations on 123 projects including small signs, paint colors, street enhancements and complex multi-use developments. **SIGNIFICANT**

**Section 5. Objectives.** (Are the objectives compatible with the mission and goals and relevant within the current County environment?)

For the next evaluation period, the DCB will continue to review projects in MDR and work towards completing a pedestrian promenade to enhance the public's and residents' access to and enjoyment of this waterfront area. **RELEVANT**

**Section 6. Resources.** (Are the resources utilized by the entity in support of the entity's activities warranted in terms of the accomplishments and results?)

The DBH provides staff support to the DCB. Members receive a \$25 stipend for each meeting attended, as well as reimbursement for necessary travel expenses. The DBH estimates annual DCB expenditures for staff support and other expenses of \$169,614. **WARRANTED**

**Section 7. Recommendation.**

**EXTEND THE SUNSET REVIEW DATE FOR THE LOS ANGELES COUNTY  
SMALL CRAFT HARBOR DESIGN CONTROL BOARD TO MARCH 31, 2013.**

Commissioner	Nominated by	3/31/00	6/30/00	9/30/00	12/31/00	3/31/01	6/30/01	9/30/01	12/31/01	3/31/02	6/30/02	9/30/02	12/31/02	3/31/03	6/30/03	9/30/03	12/31/03	3/31/04	6/30/04	9/30/04	12/31/04	3/31/05	6/30/05	9/30/05	12/31/05	3/31/06	Totals	% Attended
Number of Meetings per Quarter		4	3	3	3																							
Susan Cloke	1st District	4	2	3	3	2	3	2	3	3	3	3	2	3	2	2	3	3	3	3	2	3	3	1	1	3	65	92%
David Abelar	2nd District	4	3	2	2	2	2	1	1	3	2	3	2	2	2	2	3	3	3	3	2	3	3	3	3	1	60	85%
Katherine Spitz	3rd District					1	1	2	1	3	1	2	2	3	1	1	3	3	3	2	2	3	1	1	2	2	40	63%
Jacqueline Ignon	4th District	4	3	3	2	3	3	2	3	3	3	3	2	3	2	2	2	3	2	3							51	94%
Peter K. Phinney	4th District																				2	3	3	3	2	3	16	94%
Tony K. Wong	5th District	3	3	3	3	2	2	1	1	2	2	1	1	1	2	1	1	2	1	1	1	2	2	1	1	2	42	59%
Totals		15	11	11	10	10	11	8	9	14	11	12	9	12	9	8	12	14	12	12	9	14	12	9	9	11	274	
Average Attendance per Meeting																										3.9		